

Saskatoon Sports Hall of Fame
2020 College Drive, Saskatoon, Saskatchewan, S7N 2W4

Constitution and Bylaws Dated February 11, 2016

Article I Purpose

The business that the Hall may carry on is limited to the promotion, operation, management, and maintenance of the Saskatoon Sports Hall of Fame, in the City of Saskatoon, to recognize and honour the achievements of “Saskatoon” athletes, sports builders, and teams with outstanding records of achievements in the world of sports and to preserve that which is significant to sport in Saskatoon; and in this regard, may solicit donations, grants, accept gifts and bequests, and may do all other things incidental thereto as may be necessary, except as limited or restricted herein.

Article II
Membership

- 2.1 The Hall may have supporting members who may be individuals, sports associations, businesses, corporations, institutions, etc.
- 2.2 Honorary Members – Persons who have been inducted into the Hall of Fame as individuals or members of teams shall be Honorary Members of the Hall and will receive invitations, where possible, to each Induction Ceremony.
- 2.3 The Directors may, upon a two-thirds vote of the persons present at the meeting of the Directors, suspend or expel any supporting member whose conduct is such as to bring discredit to the Hall. No member shall be so suspended or expelled unless he/she has been given thirty (30) days notice, in writing, of the meeting of the Directors with a statement of the nature of the complaint against him/her. The person complained against shall have the privilege to attend the meeting and to be heard by the Directors. If, after hearing the member’s complaint against, two-thirds of the Director’s vote for his/her expulsion, he/she shall be expelled and thereupon cease to be a member of the Hall.

Article III
Board of Directors

- 3.1 The supervision and control of the Hall shall reside in the Board of Directors, herein called the “Directors”.
- 3.2 The Board of Directors shall be composed of a maximum of thirteen (13) members; which will include the Past President and may, on request by the City of Saskatoon, have one representative Director on the Board.

3.2.1 Four Directors should be elected each year, at the Annual General Meeting, for a three-year term to fill any vacancies. Directors shall be eligible for re-election for one additional three-year term for a maximum of two three-year terms. No Director shall serve a third term until he/she has retired from the Board for at least one year.

3.2.2 A member need not be in attendance to allow his/her name to stand for election at the Annual General Meeting.

3.3 The Directors shall serve without remuneration.

3.4 A Director's position on the Board may be vacated:
a) if he/she ceases to be a member of the Hall (such as in 2.3); and,
b) if, by notice in writing to the Hall, he/she resigns his/her position on the Board.

3.5 Any vacancy in the Board of Directors shall be filled by appointment for the balance of the term by the Board of Directors.

Article IV Duties of Director

4.1 The supervision and control of the Hall shall be managed by the Directors.

4.2 The Directors shall be solely responsible for the securing, control, and accounting of the finances of the Hall.

4.3 The Directors shall be responsible for the suitable and final selection of those to be recognized.

Article V Officers

5.1 The officers of the Hall shall consist of the Past President, who shall be Chairman of the Nominations Committee of the Board, President, Vice President, Secretary, Treasurer, and such other officers as the Directors may from time to time appoint.

5.2 The officers shall be elected by the Directors from among their members at the first meeting of the Directors after the annual election of the Directors.

5.3 The officers shall be elected for a term of one year.

5.4 The President shall preside at all meetings of the Directors and of the Hall. In the event that the President is unable to attend, the Vice-President shall preside at the meetings, and if the Vice-President is unable to attend, the President shall appoint one of the Directors to act as Chairman of the meetings.

5.5 The Treasurer shall be responsible to see that full and accurate accounts of the receipts and disbursements of the Hall are maintained.

5.6 The Directors may appoint staff to administer and implement the Hall in accordance with the policies and directives decided upon by the Directors.

5.7 There should be six (6) standing committees:

- a) Archives and Selection Committee;
- b) Finance and Marketing Committee;
- c) Public Relations Committee;
- d) Memorabilia and Display Committee;
- e) Constitution and Bylaws Committee; and,
- f) Ceremonies Committee.

Note: Other committees may be formed, by the Directors, at their discretion.

Article VI Functions of Directors

6.1 The Directors may meet together for the dispatch of business, adjourn and otherwise regulate their meeting as they may determine. Questions arising at a meeting shall be decided by majority vote, with the Chairman having the right to cast a deciding vote.

6.2 A meeting of Directors may be called by the President. A meeting of Directors must be called by the President on the written request of three (3) Directors. A minimum of four (4) Directors meetings shall be convened each year.

6.3 Notice of a meeting shall be given to the Directors at least seven (7) days prior to the date of the meeting. By majority consent of the Directors, the Directors may meet at any time without notice.

6.4 One-half of the number of Directors on the Board, plus one, shall constitute a quorum for the purpose of a meeting of the Directors.

Article VII Annual General Meeting

7.1 The Annual General Meeting of the Hall shall be called during the month of February, if possible, but definitely before March 31st of the same year.

7.2 An attempt to notify each member of the Hall by email or by other means shall be executed no less than twenty-one (21) days before the meeting is to take place.

7.3 Eight (8) members shall constitute a quorum. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for seven

(7) days at the same time and place; and those present at the adjourned meeting, shall constitute a quorum.

7.4 At every Annual General Meeting, there shall be presented a report by the President of the Directors, of the affairs of the Hall for the previous year, as well as a financial statement of the Hall, the financial reviewer's report and such other information or reports relating to the Hall's affairs as the Directors deem necessary.

7.5 Any member consenting to allow his/her name to stand for a position on the Board of Directors may do so by submitting his/her name, in writing, to the present secretary, even if that member is not present at the time of the meeting. He/she shall then be voted on, in the normal procedure, by the members present at the meeting and notified by the Board of Directors, as soon as possible, as to the result of the vote.

Article VIII Special Meeting

Meetings of the members of the Hall, other than the Annual General Meeting, shall be known as Special Meetings.

8.1 Special Meetings may be called by the President as and when he/she considers it necessary.

8.2 Members shall be notified of Special Meetings by email and/or other attempted means not less than five (5) days before the meeting is to take place. The notice should also indicate the general nature of the matters to be dealt with at the Special Meeting.

8.3 Ten (10) members shall constitute a quorum. If within half an hour from the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for seven (7) days at the same time and place and those present at the adjourned meeting shall constitute a quorum.

8.4 Voting shall be by a show of hands, except where a ballot is requested by at least five (5) members.

Article IX Nomination for Recognition

9.1 Nominations may originate with the Directors

9.2 Nominations may originate directly from:
a) a sports governing body;
b) a club or association;
c) an individual; and,
d) a family member.

Nominations are to be signed by the nominator or the officers of the body, club, or association.

9.3 Nominations shall be accompanied by citations covering, in as great detail as possible, the athletic accomplishments or the service record, or both, of the person or persons nominated. The claimed accomplishments or service records must be supported by documentary evidence where there is any possibility of doubt. Additionally, nominations must be accompanied by a photograph of the nominee.

9.4 All costs relating to the nomination are the responsibility of the nominator(s).

9.5 Nominations may be received by the Board of Directors of the Hall throughout the year.

Article X Eligibility of Athletes for Nomination

10.1 The nominee must have represented a sport with distinction in athletic competition; in Saskatoon, inside/outside the province; or whose example has brought great credit to the sport and high respect for the individual; and whose conduct will not bring discredit to the Hall.

10.2 The nominee must either have been born in Saskatoon, or been a “Saskatoon” resident during the period for which outstanding service is claimed.

10.3 The nominee must have compiled an outstanding record in one or more sports.

10.4 A nominee, not born in Saskatoon, may be eligible if, in the opinion of the Board of Directors, the individual should be recognized by the Saskatoon Sports Hall of Fame.

10.5 A nominee may or may not be eligible if he/she is representing an activity which, in the minds of the Board of Directors, is deemed to be/not to be a sport.

Article XI Eligibility of Sportsmen, Sportswomen, Executives and Others

Article XI Eligibility of Builders for Nomination

11.1 The nominees must have served a sport for a period of years (as determined by the Board of Directors), that are not necessarily consecutive.

11.2 The nominees must have had a career which combines, wholly or in part, the qualities mentioned in Article 10.1, in such a way to make their contribution to sport of an outstanding nature and whose conduct will not bring discredit to the Hall.

11.3 The nominee must either have been born in Saskatoon, or been a “Saskatoon” resident during the period for which outstanding service is claimed. However, the nominee may be from a nearby community (as determined by the Board of Directors) but must have served as a Builder of a sport in Saskatoon.

11.4 The term “Builder” should be defined as to illustrate a possible variety of functions such as coach, official, administrator, patron, media (journalist/broadcaster) and sports medicine.

11.5 The individual inducted as an athlete who then goes on to become an administrator in the same sport should not be inducted as a builder in the same sport.

11.6 A nominee may/may not be eligible as a Builder if the activity he/she is considering, is deemed or not deemed a sport by the Board of Directors.

Article XII Eligibility of Championship Teams

12.1 Saskatoon teams winning a national, international or world championship or reaching the ultimate level of achievement in their sport, and whose conduct will not bring discredit to the Hall, may be eligible for entry into the Hall.

Team Inductees- A Definition

Given that the mandate of the Hall is to recognize excellence in sport, the following team personnel will be considered as inductees into the Hall of Fame; players, coaching staff, trainers, equipment manager(s), general manager, medical personnel and President of the team.

Article XIII Selection of Nominees for Recognition into the Hall

13.1 Each year the Induction Selection committee will select from the nominations received and on file at the Hall approximately eight (8) athletes and builders and a maximum of two (2) teams. At no time shall the induction of builders exceed the total number of individual athletes and/or teams. The Committee should address the issues of geography, gender, historical profile, the age factor (chronology of distribution), etc. If the calibre of nominees is felt to not warrant a selection process and induction, the Board of Directors may decide not to hold an induction ceremony in any fiscal year. The Board of Directors of the Hall is responsible for the final selection of nominees for each induction of the Hall, and is responsible for the suitable induction of the selected nominees.

13.2 At no time shall individuals or team nominees be accepted whose conduct is or has been such as to bring discredit to the Hall.

Article XIV Recognition

14.1 Those selected by the Saskatoon Sports Hall of Fame will be suitably recognized by the Saskatoon Sports Hall of Fame.

14.2 A Saskatoon Sports Hall of Fame Register shall be kept by the Directors for the purposes of recording names, citations, photographs, or other material considered of value for records of all persons recognized by the Hall.

14.3 Certain artifacts and memorabilia may be presented to the Hall on behalf of the individuals and teams inducted into the Hall. (The acceptance of such items will be based upon a decision by the vote of the Directors, or its designates). The acceptance of such will cause the items to become property of the Hall. Property of the Hall shall be suitably inventoried, stored, and displayed at appropriate times.

**Article XV
Custody and Use of a Seal**

15.1 The Hall may adopt an engraved seal which shall be in the usual form, bearing upon its face the words "Saskatoon Sports Hall of Fame". The seal of the Hall shall be in the custody of the President, or such other person as may be designated by the Directors, and all papers or documents required to be sealed on behalf of the Hall shall be sealed in the presence of such persons as may be designated by resolution of the Directors.

**Article XVI
Signing Authorization**

16.1 Any two of the following may be authorized to draw and sign cheques, bills of exchange, and other negotiable instruments: President, Vice-President, and/or Treasurer.

**Article XVII
Financial Review**

17.1 The accounts of the Hall shall be reviewed by a financial reviewer appointed at the Annual General Meeting of the Hall.

**Article XVIII
Amendments**

18.1 A member supported by a seconder may propose amendments to the Bylaws by submitting such amendments in writing to the Directors at least thirty (30) days in advance of a General Meeting. The Directors will circulate the membership at least twenty-one (21) days in advance by a notice of intention to propose the resolution(s). The amendment(s) shall only be made after the motion to amend has been passed by a two-thirds majority of those present and voting at an Annual General Meeting.

**Article XIX
Winding-Up**

19.1 Subject to the Non-profit Corporations Act, on dissolution of the Hall, its properties and assets shall, after the payment of all liabilities, become the property of the City of Saskatoon.